



Minutes

Meeting:
ASIEQ Annual General Meeting

Meeting Location:
McInnes Wilson
345 Queen Street, Brisbane

Date: 21 October 2015
Time: 3.10 pm – 4.00pm

Attendees:

- Rod Knights – University of Queensland
- Justin Crowley – Toll Holdings Ltd
- John Dacey – Teys Australia
- Thanh Tran - Aurizon
- Bill Nevin – Glencore
- Michelle Berris – Myer
- Trinity Mc Kenzie – Arnott’s
- Sue Richardson - Westpac
- Peter Irving – Brisbane City Council
- David Gomulka – JBS Australia
- Sonia Minniecon - eReports
- Clodagh McCowen - Wesfarmers
- Cameron McLean – Medicins Legale
- Chris Pike – Medicins Legale
- Maree Hannay – BHP Billiton
- Russell Schott – Primary Healthcare
- Christine Litzow – Qantas Airways
- Glynnis Nayler - QBE
- Trish Basset – RSL Care
- Victoria Barham – Echo Entertainment
- Patrick Herd – Community Business Australia
- Sophie Herd – Community Business Australia
- Debra O’Sullivan – Community Business Australia

Apologies:

- Tricia Testa - ACES
- Andrew Murrell – BHP Billiton
- Dell Gavin - Glencoe
- Peter David – Redland City Council
- Mark Hopsick – Rio Tinto

Minute Secretary: Debra O’Sullivan (CBA)
Sophie Herd (CBA)

Item No	Agenda Item	Action
1.	<p>Attendance/Apologies</p> <ul style="list-style-type: none"> - 17 Full Members - 1 proxy: Peter Davis (Redland City Council) proxy vote to Saija Saunders of Brisbane City Council - Total of 18 members for quorum 	



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2.	<p>Previous AGM minutes and actions. Moved by Justin Crowley that the 2015 AGM minutes were a true and correct record. Seconded by John Dacey</p>	Carried
3.	<p>Address from Chair- Summary of the year (presented by JC)</p> <ul style="list-style-type: none">• Acknowledgements<ul style="list-style-type: none">- Immediate Past Chair – Victoria Barham- Deputy Chair – Thanh Tran – Aurizon- Secretary – Saija Saunders – Brisbane City Council- Treasurer – Rod Knights – University of Queensland Executives:<ul style="list-style-type: none">- NCSI Delegate – Mark Hopsick – Rio Tinto- Sue Richardson – Westpac Group- Trinity McKenzie – Arnotts Biscuits- Rehabilitation Sub-committee – Peter Irving – Brisbane City Council- Bill Nevin – Glencore – Stakeholder Reference Group- Thanh Tran and Sue Richardson – HBOW SSG- Saija Saunders / Sue Richardson – Fees Review- Community Business Australia for Secretariat Support • New Ordinary Members<ul style="list-style-type: none">• Primary Health Care• Inghams Enterprises • New Associate Members<ul style="list-style-type: none">• Employers Mutual• Willis Australia• Medconsultants• Recovre• eReports• QBE Australia• WSP Parsons Brinckerhoff• Medicins Legale• IMO Pty Ltd• Jobfit Systems• Healthrise	



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	<p>Address from Chair cont'd</p> <ul style="list-style-type: none">• Quarterly Forums at Minter Ellison<ul style="list-style-type: none">- bookings in advance and always looking for feedback on topics• Self-Insurance Masterclass 26th March 2014 and 28th July 2015• Dibbs Barker one day conferences• BTL Workshop Series which will continue next year• Rehabilitation Masterclass 17th September 2015<ul style="list-style-type: none">- not advertised as widely as it could have been but well attended• 2015 ASIEQ Conference<ul style="list-style-type: none">- owe Peter Irving a debt of gratitude for stepping up when needed• Dinner with Minister on 23rd October 2013• Lunch with Minister on 20th October 2015• Lobbying for legislative amendments saw some unexpected changes in October 2013 and 2015<ul style="list-style-type: none">- 2013 saw a lot of work lobbying for a threshold and led to amendments which shows the power of elected members to make changes where members will be a financial beneficiary• Quarterly Meetings with WCQ and the WC Regulator<ul style="list-style-type: none">- ASIEQ has a good relationship with WorkCover and the Regulator and this must be continued• Actuarial Meetings initiated bi-annually<ul style="list-style-type: none">- also negotiated with the Regulator and agreed to have meetings bi-annually ... one at Infinity in Sydney and perhaps the other by phone• Sponsorship of the North Queensland Conferences and RTW Conferences and Awards• ASIEQ records scanned electronically for portability of records• Website upgrade commenced• NCSI Membership – Mark Hopsick as Secretary• Invitation to HBOW SSG	



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4.	<p>Treasurer’s Report – Summary of year – presentation of audit report: (presented by RK)</p> <ul style="list-style-type: none"> • Busiest year of transactions • Changes that were made last year requiring all four executive have access to the accounts and the need for approval of at least two executive members for every account that is paid has ensured accountability and given a greater sense of confidence that all is done correctly • Secondly deposits made excellent income given the low rate of interest <ul style="list-style-type: none"> - previously this money was in an account with minimal interest of \$2 a month and since being realigned now earns around \$200 per month • Disappointing to make a loss of \$21,553 • Closing balance of Net Assets \$94,068 • Privilege serving ASIEQ over the past ten years in the different roles • Audit Opinion: The Financial Report presents fairly the financial position of ASIEQ <p>Moved by Rod Knights, that the Financial Report and Audit Report be accepted as a true and correct record</p> <p>Seconded by Trinity McKenzie</p>	Carried
5.	<p>Appointment of Auditor</p> <ul style="list-style-type: none"> • Rod Knights recommended Ron Elson from Cameron’s continue as auditor <p>Moved by Justin Crowley that Cameron’s Accounting Brisbane be re-appointed for 2015/2016 financial year.</p> <p>Seconded by Victoria Barham</p>	Carried
6.	<p>Election of Office Bearers</p> <p>Chair</p> <p>Justin Crowley stood down after his two year term.</p> <p>He said it was a privilege to work on behalf of members who bring a wealth of knowledge within the membership to call on to discuss issues. Justin Crowley also said the benefits may not be monetary but being at the forefront of legislative changes and knowing what was going on was a great experience. He thanked everyone for the opportunity and wished the new executive well.</p> <p>Thanh Tran then took the Chair for the next two years.</p>	



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	<p>Deputy Chair</p> <p>No nominations therefore Deputy Chair to remain unfilled for now.</p> <p>Secretary</p> <p>Nomination Trinity McKenzie of Arnotts</p> <p>Nominated by Thanh Tran</p> <p>Motion: Trinity McKenzie accepted nomination</p> <p>Treasurer</p> <p>Rod Knights of University of Queensland indicated he would be standing down. No nominations received from the floor and Rod Knights was asked if he would continue as caretaker in the role for three months</p> <p>Motion: Rod Knights accepted the nomination for a three month period till the end of January 2016.</p> <p>Executive Position</p> <p>Nomination Sue Richardson</p> <p>Nominated by Thanh Tran</p> <p>Motion: Sue Richardson accepted nomination</p> <p>Chair Rehabilitation Sub-committee</p> <p>Thanh Tran nominated Peter Irving of Brisbane City Council continue as Chair.</p> <p>Motion: Peter Irving accepted nomination</p>	<p>Carried</p> <p>Members to contact Rod Knights to find out what is involved in the role</p> <p>Carried</p> <p>Carried</p> <p>Carried</p>
7.	<p>General Business</p> <p>The Chair opened the meeting to matters of General Business.</p> <p><i>Two Year Training Period</i></p> <p>Bill Nevin put in an apology. He said he was Chair of the association and was the facilitator of putting in a two year training period. However he now felt that the constitution should be changed to delete this training period. He said locking people into a four year period was difficult particularly in the current market when there were many demands from within and outside of companies. To commit to a four year period was a big ask of anyone.</p>	



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	<p>Justin Crowley said the original plan was for succession planning so that a new executive had a feel with what was going on with the Regulator so was in favour of a one year training period.</p> <p>New Executive to reconsider changing two year training period at a later date.</p> <p><i>Employing Support for the Association</i></p> <p>Discussion on employing someone either part-time or full-time. The advantage of having someone who is a position to constantly advocate and educate the public about self -insurance could lead to an increase in membership. Also need to consider whether ASIEQ is at that stage of maturity as an organization to consider employing someone.</p> <p>Justin Crowley cited the importance of having someone who could fill the lobbying void and the need to be responsive as issues can happen quickly. However everyone busy but still up to the executive to provide the input.</p> <p>John Dacey felt it was important to keep the profile of ASIEQ raised.</p> <p>New executive to consider employing support at a later date.</p> <p><i>Specific Issues</i></p> <p>Thanh Tran asked those present if there were specific issues they were interested in to forward them to him. He would like feedback on engaging specialists in different areas to cover those issues.</p> <p>There being no further matters of General Business the Chair declared the</p> <p>Meeting Closed: at 4.00pm</p>	<p>New executive to reconsider two year training</p> <p>New executive to consider employing a support staff at a later date</p> <p>Thanh Tran would like feedback on issues of interest for discussion at forums</p>