

Minutes

General Committee Meeting

DATE 12 Feb 2014
TIME 8.15 am
LOCATION Minter Ellison Board Room Waterfront Place 1 Eagle Street Brisbane

Attendance

- Ashley Dyer - Advanced Personal Management
- Greg Cain - Advanced Personal Management
- Sharon Smith - Arnott's
- Trinity McKenzie - Arnott's
- Thanh Tran - Aurizon
- Andrew Murrell - BHPBilliton
- Maree Hannay - BHPBilliton
- Peter –Irving - Brisbane City Council
- Saija Saunders - Brisbane City Council
- Wilma Dawson - Employers Mutual
- Natasha Bree - Glencore
- Victoria Bauer - Glencore
- Kate Ilford - Injury Treatment
- David Gomulka - JBS Australia
- Dean Campbell - JLT
- Darryn Midson - Medilaw
- Lauren Wright - Medilaw
- James Wruck - MLRSA
- Denise McNamara - Myer
- Michelle Berris - Myer
- Cameron Urquhart - Qantas
- June Watson - Queensland Rail
- Kelly Tucker - Queensland Rail
- Kylie Duncan - Queensland Rail
- Alleyne Collin - Queensland Rail
- Linda McCullough - Red Health
- Mark Hopsick - Rio Tinto
- Trish Bassett - RSL Care
- Julie Ashwell - Sundale
- John Dacey - Teys Australia Meat Group Pty Ltd
- Justin Crowley - Toll
- Christine Peters - Townsville City Council

- Tricia Testa - TriCare
- Rod Knights - University of Queensland
- Lesley Dame - Wesfarmers
- Richard McLoughlin - Wesfarmers
- Sue Richardson - Westpac
- Lisa Steel – Wilmar

Apologies

- David Swan – LGAQ
- Brett Carroll – Wilmar Sugar
- Stephanie Lowdon – Gold Coast City Council
- Louise Cook – Gold Coast City Council
- Peter Lyons – MLSRA
- Patina Pitkin – Wilmar Sugar
- Cassandra Byers – ANA
- John Randolph – Tricare
- Peter Davis – Redlands City Council
- Vanessa Herrmann – Red Health
- Fin Blythe - Qantas

Presenters and Guests

- Elizabeth Seymour-Smith – Workers' Compensation Regulator
- Alastair Lynch - Healthy Business - Presenter
- Ricky Langford - Healthy Business - Presenter
- John McDiarmid - Workers' Compensation Regulator - Presenter
- Paul Bush - Workers' Compensation Regulator - Presenter
- Christina Carras - WorkCover Queensland - Presenter
- Matt Bannan - WorkCover Queensland - Presenter
- Sharron Campbell - Office of the Information Commissioner – Presenter

2 Opening

The Chair welcomed attendees and advised that would cover off all General Business ahead of the Rehabilitation Subcommittee presentation at 9:00am.

Welcomed new members and prospective new members –

- Primary HealthCare Pty Ltd – ordinary member
- Injury Treatment Pty Ltd – associate member
- Employers Mutual – application forwarded

- Gallagher Basset – application forwarded

3 Minutes

Previous minutes - motion to pass as true and accurate: Justin Crowley – chair
Seconded by David Gomulka – JBS. Actions arising to be covered in agenda.

4. Finance Report

Financial report forwarded to members prior to meeting.

- Account Balance as at 01/10/2013: \$57,313.71
- Total Deposits: \$45,741.18
- Total Outgoings: \$ 9,393.14
- Account Balance as at 31/01/2014 : \$93,655.78

Motion to pass by Justin Crowley - Chair
Seconded by Peter Irving – Brisbane City Council

5. Correspondence

Correspondence list provided to members prior to meeting. Some correspondence to note for members:

- Letter from Minister, 3/12/13; copy to be provided to members. Issue of option of bank guarantee or insurance bond raised in addition to expectation of reduction in levy due to savings from amalgamation of Regulator with the department were raised with the Minister. The Minister has forwarded the issues to the Regulator for consideration.
- Self -Insurer valuations, access to Price Waterhouse updates for our actuaries has been raised with the department as in the past those that attended the forums were technically not permitted to provide the information to other parties. The next update on the scheme performance is on 6 March and the expectation is that we will be able to release the information to our actuaries.
- National Council review of its operations has commenced. They have appointed a consultant who will be meeting with State associations. Individual companies, especially those that are multi-state, may be approached. A copy of the terms of reference will be provided to members.

6 Chairs Report

- **Changes to Executive/Subcommittees**

Marketing and strategy subcommittee - Bill Nevin resigned due to work commitments
Natasha Bree resigned as treasurer due to work commitments.

Rod Knights, University of Queensland, has taken up position of Treasurer – welcomed to executive.

- **Sponsorship**

North Queensland expo is coming up. The Minister is expected to be attending. ASIEQ is sponsoring a networking event at the expo.

- **Education/conferences**

Master Class 26 March, brochure available to members at forum. Electronic copy will be emailed to members. It is a half-day session designed to meet the needs more of self-insurers. Recent legislative changes have been the most significant in many ways since the introduction of self-insurance.

Review of presentations for master class:

Strive fitness: looking at RTW requirements required at damages.

AM Actuaries: Bruce Harris: looking at issues in relation to impacts on assessments/liabilities from legislative changes. When register for the class expectation will be that there will be a link provided for a survey to assist presenter to know areas of interest/concern to tailor talk to requirements.

Minter Ellison: Trent Forno -pre-employment medical condition declarations – issues to consider.

Dibbs Barker one day conference – note the date: 26 July 2014 to be held at Stamford Plaza. Will only be one session this year, hence the change in location.

Note a discount for members of approximately 10% will apply to each.

- **National Council**

Nation Council of Self Insurers (NCSI) have finalised the terms of reference. Review is being conducted by Alex Downey and Steve McMahon of DLD consulting appointed, Executives from State based associations to be interviewed and sample of members National and State based.

- **Feedback WCQ**

Sharon Stratford resigned from WorkCover Queensland and is pursuing her other interests

Christina Carras and Matt Bannan WorkCover Queensland presenting today
John McDaimond, regulator panting and introducing Paul Bush head of review.

- **Feedback from Regulator**

RTW programs .The Regulator is discouraging the formal development of policies/procedures around the accredited RTW programs for damages claims until the guideline is out to ensure when developed they are consistent. They are having

procedures reviewed by external consultant. There will be no penalties/non-compliance for the period.

GEPI training has commenced for doctors. Training for 100 Drs (70 MAT & 30 Others), focus was on Orthopaedics, Neurosurgical (upper & lower limbs and spinal). List of trained doctors is to go on the Regulator website as soon as possible. Further session in 15-16 March 2014 for doctors and then looking at ongoing program of training for doctors.

Fraud Referrals. Guideline on fraud referrals being developed.

Guideline not issued by process as follows:

- Cover letter, referral to key documents, full copy of file
- Review by Regulator of information provided
- If no prospects of prosecution, brief to Regulator and letter and RFD provided to Insurer
- If prospects of success, brief Crown Law to advise on prospects of success, charges to be brought, evidence and witnesses.
- ROI at Regulator, complaint finalised and prepared for trial
- Training session – how to prepare file, Investigator to present on what to look for

Will be training session on fraud procedures

Regulator is intending to rejoin safe work and rtw awards in October and conference in October, 2 day conference, wanting ASIEQ assistance in running. Issue becomes do we run conference in 2015, in light of Bill Nevin's resignation from Marketing subcommittee? If so the association will need assistance. If goes ahead will be in conjunction with conferences organizer. Please let executive know if interest from members in assisting.

Questions from members: Sue Richardson – query in relation to whether privacy law issues to be covered in presentations later - yes

Andrew Murrell, - query if any audiologists gepi trained - yes contact wcq if need, they have arranged

Actions:

- Provide copy of letter 3/12/2013 from Minister to Members
- Provide copy of terms of reference for review of National Council to Members.
- Provide copy of Master Class brochure to members.
- Date claimer/flyer for Dibbs Barker one day conference to be distributed
- Members interested in supporting conference in March 2015 to advise executive

PRESENTATIONS

Healthy Business

Alastair Lynch & Ricky Langford

"Injury, Fatigue and Health Risk Mitigation - Our Philosophy, Challenges and Outcomes"

Workers' Compensation Regulator

Mr John McDiarmid – Director - Review, Administration and Appeals

WorkCover Queensland

**Christina Carras – Regional Manager Customer Services &
Matt Bannan- Customer Services Manager**

Office of the Information Commissioner

Sharron Campbell - Acting Principal Right to Information Officer

NEXT MEETING: Wednesday 14 May 2014