

**Association of Self Insured Employers of Queensland Inc.
Minutes of the General Meeting**

Meeting Location:
MinterEllison
Level 22, Waterfront Place

Date: Wednesday 15 November 2017

Time: 8:30am – 10:30am

Attendees -

Name	Organization	Name	Organization
Tricia Testa	ACES Tricare	Sue Richardson	Myer
Stephanie Naidoo	Aurizon	Christina Litzow	Qantas
Darren Mickan	Back on Track	Corina-Anne Rose	Qantas
Bill Nevin	Glencore	Glynis Nayler	QBE
Natasha Iselin	Glencore	Wayne Cooke	Queensland Rail
Glen Bailey	Injury Treatment	Mark Hopsick	Rio Tinto
Tony Cacciola	IPAR Rehabilitation	Julie Ashwell	Sundale
Ben O'Neill	IPAR Rehabilitation	Trent Rickard	Teys Australia
Dean Campbell	Jardine Lloyd Thompson	Rod Knights	The University of Queensland
David Gomulka	JBS Australia	Deborah Allen	Toll Group
Michael Taylor	Liberty One Steel	Justin Crowley	Toll Group
Vanessa Daniel	mlcoa	Lesley Dame	Wesfarmers
Fernanda Corazza	mlcoa	Ann-Marie Saini	Westpac
Dr Greg Nutting	Medilaw	Patina Pitkin	Wilmar Sugar
Georgia Gowen	Medilaw		

Apologies:

Victoria Barham	The Star Entertainment Group
Victoria Edwards	Qantas
Luke Bowman	BHP
Louise Clayworth	Queensland Rail
Michelle Ware	Willis Tower Watson
Tania Perina	CSR Limited

Secretary opened the meeting. Secretary (Tricia Testa) announced the formal apologies, 2 apologies where taken from the floor. (see apologies list above.)

Review of Minutes

Secretary: Tricia Testa

The Secretary Moved that the minutes from the previous General Meeting be accepted as a true and correct record. Seconded by Deborah Allen – Motion Passed

Correspondence Report

Secretary: Tricia Testa

The Secretary referred to the correspondence log provided to Members and outlined the correspondence of note:

- Email to WorkCover and OIR regarding change of Executive.

Secretary called for any questions. No questions were raised. Secretary handed over to the Treasurer for the Treasurer's Report.

Treasurer's Report

Treasurer: Deborah Allan

- Account Balance as at 01/08/2017: \$128,004.09
- Total Deposits: \$23,727.87
- Total Outgoings: \$12,160.48
- Account Balance as at 31/10/2017: \$139,571.48

Summary of incoming funds

- Tickets for members function
- Interest
- 2018 ASIEQ Membership

Summary of Outgoing funds

- BCEC Venue Hire
- Submission to the government RE Workers Compensation amendment bill
- Speaker at Members function
- Tax Return

Outstanding Income

- 16 Full Membership fees 2018
- 10 Associate Membership fees 2018
- Woolworths 2016/17 Membership

Outstanding Expenses

- Secretariat Fees Aug – Oct
- BCEC Venue Hire final payment
- 2017 Calendars

Deborah moved motion to pass these as a true and correct record of ASIEQ's Finances. Seconded by Tricia Testa – Motion Passed

President's Report

President: David Gomulka

President David Gomulka touched on the below topics:

Education Activities

- Barry Nilsson Lawyers - Lunchtime Seminars
 - Last one: 25 October – Graeme Crow QC – Using Social Media in Evidence
 - Next one: 27 February 2018
- BT Lawyers
 - Breakfast Workshops continuing
 - Last one on 5 October 2017– Reasonable Management Action: "the do's and don'ts".
 - Next one: Dr Chris Blenkin - Containing Costs & Effective Management of Upper Limb Injury Claims

Marketing Activities

- 2018 ASIEQ Calendar released
- Silver Sponsor to the *Injury Prevention and Return to Work Conference* – 19/10/17
- 2018 is the 20th Anniversary of Self-insurance in Qld
 - 1998: First self-insurance licences issued
 - 1998: QWCSIA (Now known as ASIEQ)
- Event dates (see ASIEQ Calendar):
 - 20th June
 - 20th September

Marketing and Education Subcommittee

- Meeting and reporting regularly
- Now have an Executive representative
- Running a conversation session today

Legislation and Licensing Subcommittee

- Subcommittee passed by Executive:
 - Saija Saunders
 - Justin Crowley
 - Clodagh McCowen
- Looking for an Executive representative
- Yet to meet

Legislative Amendments

- Workers' Compensation and Rehabilitation (Coal Workers' Pneumoconiosis) and Other Legislation Amendment Act 2017
- Assented 31/8/17
- CWP:
 - Medical examination for former coal workers (application process)
 - Additional lump sum for pneumoconiosis
 - Ability to seek top-up of lumps if disease progresses
- "Stays":
 - Stays not to be allowed for appeals under WCRA
- Medical examination apportionment of liability
- Flows on to latent onset generally including industrial deafness)

WC Regulator Meeting 08/11/17

- 5 Reps from ASIEQ and 7 Reps from OIR in attendance

- ASIEQ Introduced the new Executive
- OIR advised Caretaker Convention applies due to State election
 - No policy decisions
 - Operational issues and decisions under legislation continue
 - Janene advised that OIR will act impartially during this period
- Communications Workshop
 - Establish protocols for how OIR communicates with S/I's
 - Engaging on issues (e.g. NIIS, CWP)
 - Workshop being organised with ASIEQ Exec
- PWC review – Insurer Services
 - Recommendations received around:
 - SI Audit process improvements
 - Financial requirements
 - Streamlining OIR Processes
 - Changes to Staffing Structure
 - Some recommendations may impact S/I's
 - OIR will run a Forum with S/I's
 - Audit issues and outcomes
 - Implementation of recommendations
 - Effect on S/I's
 - Forum to be held mid Dec 2017, or early Jan 2018
- Stays
 - Parliament: “watching Brief”
 - Identify matters which are “Abortive”; i.e. no appeal lodged because compensation must be paid anyway.
- Review decision timeframes:
 - ASIEQ said legislative timeframes still not being met
 - Jonathan Shield advised:
 - Increased number of decisions in leg. timeframes
 - Reduction in the number of open matters
 - Oct: 59% decided in 25 days, 90% in 50 days
 - Average 28.3 days for matters to be finalised
 - S/I's can sample of decisions not decided in timeframe
 - OIR was unable to advise when all matters will be decided in legislative timeframes
- Rehab Separation of Employer and Insurer:
 - Matter raised by OIR in 2015
 - ASIEQ asked about progress
 - ASIEQ asked why this became an issue?
 - OIR advised it had been raised a number of times
 - OIR Policy position is that workers of WorkCover employers and self-insured employers should be treated the same
 - It was identified that workers could be disadvantaged if there is not a separation of employer and insurer
 - E.g. Medical info could be shared between insurer to employer
- Audit Tool for Claims Management:
 - ASIEQ: Inconsistent audit findings
 - We don't know what we're audited against – performance standards too broad
 - OIR advised PWC recommendation of review of audit tool and increased transparency
 - There will be opportunities for S/I's to engage in a workshop on the tool next year

- ASIEQ asked for current tool – OIR declined
- OIR advised S/I's will have opportunities to respond to non-compliance issues
- Stakeholder forum 6/12/17
- All invited
- Also, WCQ Board invited
- 6 monthly data sheets thereafter

General conversation was had on multiple topics with no decision or actions arising from the discussions.

The President ended his report and handed of to Rod Knights for the NCSI update.

NCSI Update

Rod Knights

The NCSI last met in September for there AGM where an election of Office Bearers took place. The elected Office Bearers are as follows.

Chair - John Kirwan (Tasmania)
Deputy Chair - Robin Shaw (South Australia)
Treasurer – Rod Knights (Queensland)
Secretary – Robin Shaw (South Australia)

The rest of the meeting was taken up by each States jurisdictional report.

The next meeting is on the 6th December in Sydney.

Bill Nevin asked who John Kirwan is in the realm of Self Insurance. Rod Knights stated he is the President of the Tasmanian Self Insurers Association and meets the requirements/criteria of the NCSI. Bill Nevin asked what the requirements/criteria are for the NCSI as John Kirwan is a safety provider who works for a company who is not self-insured. Rod Knights confirmed John Kirwan meets the requirements under the NCSI Constitution.

General Business

The President asked if anybody had any business they wished to discuss.

A discussion was had in regard to audits with no actions or motions being passed.

A discussion was had in regard to reasonable travel cost for the 2nd GEPI assessments

Sue Richardson and Ann-Marie Saini facilitated a discussion with members titled “Get Back to Basics” with the purpose of establishing what members are looking for from the Association. A questionnaire was handed out after the discussion and was also provided previously via email.

General Meeting Closed

Next Meeting

7th February 2018