**ASIEQ Quarterly Forum & General Meeting**

**Date: Wednesday 17 August 2016**

**Host: MinterEllison**

**Venue**: Level 22, Waterfront Place

1 Eagle St, Brisbane

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**8:00 AM** Tea/Coffee

**8:20 AM Introduction Interim Secretariat & Interim Chair overview**

**8:30 AM Commence General Meeting**

 Apologies – Review of previous General Meeting Minutes (Secretary)

 Correspondence (Secretary)

 Finance Report (Treasurer)

**8:40 AM Special Resolution – Change of Constitution** (Chair)

 1) Change to 12 month terms of office for all executive

 2) Consider also changing terminology Chairperson to President

 **Chairperson’s Report**

 1) NIIS Update

 2) Feedback Meeting with OIR & WorkCover

 3) General Issues & AGM

 4) Survey Initiative

**Marketing and Education Subcommittee Report**

1) 2017 Conference

2) Website Update

3) Sponsorship Safe Work Month

**General Business – (Issues Raised**

1) Revised SIPMP and PS&G with the new Self-assessment framework

 2) Secretariat Services

**9:30 AM** **Close of Meeting**

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**9:30 AM Sue Richardson – ASIEQ Executive:-**

*Health Benefits of Good Work*

**9:50 AM Janene Hillhouse – Director Worker’s Compensation Policy and Tribunal Services & Carmel Harkin – General Manager, NIIS QLD**

*Overview NIIS QLD Scheme*

**10:20 AM Jonathan Shield – A/Director Reviews and Appeals**

*Update Reviews and Appeals*

**10:30 AM** Morning Tea

**10:50 AM Survey Initiative Workshop – Members Only**

**11:30 AM** Close

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**Annual General Meeting 19th October - NEXT FORUM: Wednesday 9th November**