

ASIEQ General Members Meeting Minutes

Date: Wednesday 17 August 2022

Time: 9am – 10.25am

Location: Via Zoom

Attendees: Appendix 1

Apologies: Matthew Cross (Big W), Victoria Barham (Star Entertainment), Patina Pitkin (Wilmar Sugar)

Acknowledgement to Country

Cara Williams began by acknowledging the traditional custodians of the land on which we individually came from today. Cara asked everyone to take a minute to think about the traditional owners of the land on which they stand.

Welcome

Cara welcomed members to the August 2022 ASIEQ meeting. Unfortunately we are back to Zoom meetings for this meeting only due to the current Covid and flu spikes.

Review of the previous Minutes

The minutes from the previous General Meeting on 18 May 2022 were circulated after that meeting.

Rosemary Neal moved a motion to accept the minutes of the meeting as a true and correct record. Seconded by Trent Rickard. None Opposed. Motion Passed.

Correspondence

Correspondence Log					
Date	Incoming	Outgoing	Method	Sender	Subject
5/08/2022			Email	Clodagh McCowen	Thank you for membership to Glencore
22/07/2022			Email	Danielle Bolton	Submission for the RRTW Guidelines for Self Insurer's
5/07/2022			Email	Danielle Bolton	Submission for the OHS Perf and Assess Guide
4/07/2022			Email	Danielle Bolton	Request for an extension of deadline for RR2W guidelines
1/07/2022			Email	OIR	Update on amendments to Queensland's workers' compensation laws
28/06/2022			Email	OIR	Self-Insurer Levy rate
22/06/2022			Email	OIR	Final request for comment – Rehabilitation and return to work guidelines for insurers
20/06/2022			Email	WorkCover Qld	Updated allied health fees
18/05/2022			Email	OIR	Self-Insurer OHS Performance and Assessment Guide submission request.
12/05/2022			Email	NCSI	Papers for SGM and wind up

If members wished to read any of this correspondence in full, they can contact the Secretariat for a copy.

Treasurers Report

Trent Rickard gave the Treasurer's report.

- Bank Balance as of 30 July 2022 - \$192 428
- Outgoings for July were \$13 274 as it included expenses for the License Managers Luncheon
- The end of financial year for ASIEQ is 30 September 2022

Trent advised that the Executive Committee discussed membership fees at the recent meeting. It was agreed to increase the fees as below. Membership fees have not gone up since 2018 and with the increase in costs, it was necessary to keep the fees in line with those increases. It was noted that the offerings for membership had also increased since 2018.

Previous Membership fees

Type	Fee	GST	Total
Full Member	\$1760	\$176	\$1936
Associate Member	\$800	\$80	\$880

New 2023 Membership fee

Type	Fee	GST	Total
Full Member	\$1950	\$195	\$2145
Associate Member	\$900	\$90	\$990

Rosemary Neal moved a motion to accept the Treasurer's report. Seconded by Helen Creagh. None Opposed. Motion Passed.

Presidents Update

Clodagh noted that we had 20 Self Insurer's attending today's meeting which is excellent to see.

Clodagh welcomed Rehab Management as a new Associate Member.

The Licence Manager's luncheon was held in June with 14 Self Insurers, the Regulator's Office and WorkCover Queensland. There were presentations by Sue Freeman (Finity) as well as Janene Hillhouse (OIR) and Janine Reid (WorkCover Qld). Topics discussed included trends in psychologic claims, what's happening in the actuarial space, current case law and an update from the Regulators office. It was a successful day with engaging conversations and 100% of attendees said it was a valuable event and the catering received 5/5 in the post event survey. Clodagh thanked Janielle Bolton for organising the event. We will discuss in the future what format this event as we want to ensure all events are topical and relevant.

As part of our consultation with the Regulator, we lodged a submission on draft Workplace Health and Safety Performance and Assessment Guidelines. Key points raised included:

- The number of sites required for audit is too high. Therefore, for self-insurers with a large number of sites, there is the requirement to audit an excessive amount of sites, that in turn causes significant financial burden and disruption.
- The draft WHS Guide outlines an approach of "square root" for all audits, however this is not in line with the international standards referenced. This approach leads to a much higher number of audits than what is recommended for a valid sample size.
- We submit that auditing a sample of legal entities under a group licence is appropriate as opposed to every legal entity. This is particularly relevant for large self-insurers that may have a considerable number of legal entities.
- The report submission process is complicated, particularly in relation to the preliminary report.
- The timeframes outlined in the draft guide are difficult to understand in the current state. Further clarity and alignment is required regarding the timing of the renewal application and the OHS Performance Assessment Report.

- The requirement to submit a preliminary audit report is excessive and superfluous.

A number of members also lodged submissions. There is no date as yet for this document to be finalised.

The next submission lodged was on the Rehabilitation and Return to Work Guidelines and a copy of this was circulated with the papers and will form a detailed discussion after the meeting. We successfully asked for an extension as we were only given two weeks to comment which coincided with the school holiday. This is version 3 of the document which is quite different from the two previous versions which is why it took some time to review. There will be a fourth version circulated and the implementation date of 1 September will not be going ahead. The ASIEQ Committee met with WCRS recently to discuss the submission and will continue to monitor the situation.

The Committee also held its regular WCRS meeting as well as a catch up with WorkCover Queensland. The minutes from the WCRS meeting are available as part of the meeting documents.

WCRS noted that the 5 year review is coming in the next year or so and they would like to have more consultation with ASIEQ. One recommended change is to remove the requirement for a psych assessment needing to go to the MAT for a PI claim. It will be suggested that the PI assessment could just be made by a qualified Psychiatrist without the need to go to the MAT.

The 12 month review is also due for the Audit Tool however WCRS have advised this will not be happening until late this year or early next year. Clodagh asked members to keep this in mind and send through their recommendations when the opportunity arises as we want to make a comprehensive submission as some of the timeframes and requirements are quite onerous for Self Insurers.

WorkCover Queensland highlighted they are having some difficulty with recruitment which some members may also be experiencing. Finding staff trained in Workers Compensation and the Audit Tool is quite difficult. They will also be supporting the Pief Conference this year. Clodagh recommended members look at the program when it is out in full. It will be held at the Brisbane Sofitel in October.

ASIEQ are looking for opportunities for members to obtain AMA5 training in a more cost effective manner.

The latest Executive Committee was held online on 1 August and Clodagh thanked the committee for making the time to attend. We would normally have held this meeting at the offices of Barry Nilsson and Clodagh thanked them for their ongoing support. She noted that Barry Nilsson also held a lunchtime seminar recently for members on "is Uncertainty the only Certainty – assessment for damages for economic loss on injury claims". She thanked Mark Wiemers for providing this event and also thanked the members for showing support and attending. There was some great discussions around vocational assistance.

There was a drop in session in July and another one is scheduled for 23 September. It's held online and not recorded. These continue to be well attended and give members an opportunity to raise topics in a confidential environment. Any topics you would like to discuss should be forwarded in advance. We like to keep 1-2 attendees per member attending and they report back to the rest of the team.

The AGM will be held on 28 October followed by our next Members forum on 16 November. We also have a Christmas function coming up on 15 December which is for all members and associate members.

ASIEQ and WCRS Meeting

Clodagh went through the recent minutes of meeting from the WCRS meeting. She recommended Members send through any topics they would like us to raise. This meeting was held before the submission was due for the Rehabilitation and Return to Work Guidelines.

Sub Committee Reports

NCSI

Matt Cross is our representative for this national project. Queensland have been involved in the consultation process but it hasn't been piloted here and consequently there is no update.

RIG

There is a RIG meeting coming up on 29 August. There isn't much that is relevant for Self Insurers that come out of these meetings. MACE are currently updating their data collection and internal systems on how they collate data. There is an investigation regarding excessive Physiotherapy and overcharging/over treating. Trent noted that he hasn't experienced this with Physiotherapists and welcomed any members who have to contact him. There are minutes that are circulated from these meetings and members are welcome to contact Trent for a copy.

General Business

Data Submission

Rosemary asked if there has been any movement on the collection of data for potentially compensable injuries under section 133. Clodagh asked Rosemary to forward the question to the Secretariat and we will ask this at the next WCRS meeting as this has not been specifically raised at the meetings.

Annual General Meeting

Clodagh invited all full and associate members to attend the AGM to be held on 28 October from 3.30pm at Crystalbrook Vincent. Clodagh noted that only full members are entitled to vote on any issues that require this and each organisation is entitled to one vote only, so if several people from your company attend, you may need to nominate someone to cast the vote. 4 weeks prior to the AGM, requests for nominations for the Executive committee for 22/23 will be circulated. This is open to all Full members. Associate Members may nominate for the committee if they are representing a full member on their behalf. Positions available include President, Vice President, Treasurer, Secretary and General Committee positions. Clodagh encouraged members to contact either Danielle or herself to discuss possibilities. It's a great opportunity to learn more about the Self Insurance industry. It is a working committee and those who nominate will need to have time to commit to attending quarterly forums and meetings with the WCRS. Danielle noted there will be a dial in option for the AGM should you not be able to attend in person.

Topics for Future Forums

Cara encouraged members to forward any topics for discussion or presentations they would like to see through to her for consideration at future forums.

Next Meeting

The next General meeting and forum will be held on Wednesday 16 November 2022. The meeting will be held at the offices of MinterEllison, Level 22, 1 Eagle Street, Brisbane.



Clodagh McCowen
President
16 November 2022

Appendix 1 – Meeting Attendees

Firstname	Surname	Company
Danielle	Bolton	ASIEQ
Cara	Williams	Bolton Clarke
Kelly	Tucker	Brisbane City Council
Andrew	Murrell	Brisbane City Council
David	Gomulka	Brisbane City Council
Clodagh	McCowen	Coles Group
Jamie-Lee	Crawford	Coles Group
Vicki	McCarthy	Coles Group
Tania	Perina	CSR Limited
Malou	Tavita	CSR Limited
Rosemary	Neal	GFG Alliance (Liberty OneSteel)
Karen	Wilson	Inghams Enterprises Pty Ltd
Tony	Cacciola	Jardine Lloyd Thompson (JLT)
Dean	Campbell	Jardine Lloyd Thompson (JLT)
Megan	White	JBS Australia
Zac	Lowth	Jobfit Systems International
Rachael	Lindsay	Local Government Association Queensland
Louisa	Hackenberg	Queensland Rail Limited
Helen	Creagh	Queensland Rail Limited
Nikky	Rhodes	Queensland Rail Limited
Tracy	Mitchell	Redland City Council
Denis	Newman	Rehab Management
Trent	Rickard	Teys Australia Meat Group Pty Ltd
Sarah	Reynolds	Teys Australia Meat Group Pty Ltd
Louise	Grant	Townsville City Council
Jodie	Longden	Tricare
Deb	Allen	University of Queensland
Kate	Thurbon	University of Queensland
Suzanne	D'Andrea	Vocational Redirection
Lauren	Vondeling	Wesfarmers Group WorkCover
Louise	Martin	Wesfarmers Group WorkCover
Leigh	Spottiswood	Westpac Banking Corporation
Kristine	Scott	Woolworths
Denise	Fishlock	Woolworths
Tim	Elvery	Work Rehab