

Explanation for alterations to the 2020 ASIEQ Constitution and Rules For ratification at the 2022 Annual General Meeting

6. Members

Explanation

The current ASIEQ membership form does not call for new members to have 2 supporting existing members endorse their application. This change will bring the point into line with current practices.

Original point 6

- (1) An applicant for membership of the association, must be proposed by 1 member of the association (the **proposer**) and seconded by another member (the **second**er).
- (2) An application for membership to which 6(1) applies must be-
 - (a) in writing; and
 - (b) signed by the applicant and the applicant's proposer and second; and
 - (c) in the form decided by the executive committee.

Proposed point 6

- (1) An application for membership must be-
 - (a) in writing; and
 - (b) signed by the applicant; and
 - (c) in the form decided by the executive committee.

10 Admission and Rejection of Members

Explanation

The Executive Committee usually decide on membership via an email flying minute. This change will bring the Rules into alignment with current practices and does not limit decisions to only being made at a meeting which is held quarterly.

Existing point 10 (1) and 10 (2)

- (1) The executive committee must decide at the meeting whether to accept or reject the application. (1) The executive committee must consider an application for membership at the next meeting of the committee held or via email flying minute within 7 days after it receives the application.
- (2) The executive committee must decide at the meeting whether to accept or reject the application.

Proposed point 10 (1) and 10 (2)

- (1) The executive committee must decide at the meeting whether to accept or reject the application. (1) The executive committee must consider an application for membership at the next meeting of the committee held or via email flying minute within 7 days after it receives the application.
- (2) The executive committee must decide whether to accept or reject the application.

28. Quorum for, and adjournment of, General Meeting

Explanation

The Quorum for a general meeting currently sits at 50% of the membership plus one. With 27 members, this would mean 15 members (Organisations not Individuals) are required at a general meeting given that the number should be rounded up when calculating 50%. By reducing this to one third, only 10 member organisations would be required to form a quorum which is a more achievable number whilst still ensuring solid Membership representation at a meeting.

Existing point 28 (1)

- (1) Subject to subsection (5), at a general meeting one half the number of ordinary members of the association plus 1 form a quorum.

Proposed point 28 (1)

- (1) Subject to subsection (5), at a general meeting one third the number of ordinary members of the association plus 1 form a quorum.

29. Procedure at a General Meeting

Explanation

This point would allow the Secretariat to assist in preparing a secret ballot at a general meeting should one be required. The Secretariat is not allowed to vote in the ballot and therefore is an impartial party. The Secretariat would be accompanied by a member in the preparation.

Current point 29 (i)

if a secret ballot is held, the President must appoint 2 representatives of members to conduct the secret ballot in the way the President decides;

Proposed point 29(i)

if a secret ballot is held, the President must appoint 2 representatives of members or the Secretariat plus one member to conduct the secret ballot in the way the President decides;

31. Alteration of the Rules

Explanation

The incorrect title has been used for the person that is required by law to lodge any amendments to the Rules with the Queensland Office of Fair Trading. This amendment corrects the title.

Current point 31 (1) and (2)

- (1) Subject to the *Associations Incorporation Act 1981*, these rules may be amended, repealed or added to by a special resolution carried at a general meeting.
- (2) However, an amendment, repeal or addition is valid only if it is registered by the chief executive.

Proposed point 31 (1) and (2)

- (1) Subject to the *Associations Incorporation Act 1981*, these rules may be amended, repealed or added to by a special resolution carried at a general meeting.
- (2) However, an amendment, repeal or addition is valid only if it is registered by the Public Officer.

33. Funds and Accounts

Explanation

All funds for the Association are approved by two Executive Members. The existing point omits the Vice President who is a signatory. This point amends the 4 signatories to include all Executive Members.

Existing point 33 (a) (b) (c) (d) (e)

- (5) All payments of the association will be made by Electronic Funds Transfer and must be approved by any two (2) of the following:
 - (a) the President;
 - (b) the Secretary;
 - (c) the Treasurer;
 - (d) another member representative authorised by the executive committee for the purpose.

Proposed point 33 (a) (b) (c) (d) (e)

- (5) All payments of the association will be made by Electronic Funds Transfer and must be approved by any two (2) of the following:
 - (a) the President;
 - (b) the Vice President;
 - (c) the Secretary;
 - (d) the Treasurer;
 - (e) another member representative authorised by the executive committee for the purpose.